

**Community Association Institute  
Central Florida Chapter, Inc.**

Board of Directors Meeting  
Ace Café, 100 W. Livingston Street, Orlando, FL 32801

**November 1, 2018**

**NOTES FOR THE OFFICIAL RECORDS**

**Determination of Quorum: (a quorum was not present as indicated by the attendees listed below)**

The following Board Members were present:

Lou Biron	President	Present
Suzan Kearns	Director	Not Present
Michael Kulich	Treasurer	Not Present
Chris Martinez	Director	Not Present
Chuck Strode	Director	Not Present
Frank Ruggieri	Director	Not Present
Kent Taylor	Secretary	Present
Robert Taylor	Director	Not Present
Matt Vice	Director	Not Present
Erik Whynot	Vice President	Not Present
Ken Zook	President Elect	Present

Reini Marsh, Central Florida Chapter Executive Director was also present.

**Call to Order:** The meeting was not called to order due to the lack of a quorum.

**Matter of Business Outside of Board Meeting**

Lou Biron sent out an email this morning to all board members due to the lack of board quorum to get a consensus on delegates for CAI FLA for next year that needs to be provided to CAI National this month. There was a consensus of a majority of board members that David Furlow and Tom Slaten be the delegates for the CAI FLA for the next year. Ratification of this matter will occur at the next full board meeting.

Next Meeting: **The next meeting will be the Annual Meeting to be held Thursday, December 6, 2018 at 6:00 p.m.** at Highland Manor, 604 E. Main Street, Apopka, FL 32703.

The planned date for new board member orientation is December 14, 2018. Ken Zook volunteered the use of the conference room at Waterford Lakes Community Association, 453 Mark Twin Blvd, Orlando, Florida 32828. The time to be announced.

The first board meeting of 2019 will be held on Thursday, January 10, 2019 at 9:15 a.m. at Ace Café, 100 W. Livingston Street, Orlando, FL 32801. This is a change from the normal first Thursday due to the New Year's holiday.

*Minutes prepared by Kent Taylor, CMCA, AMS, PCAM, Chapter Secretary*